



JOB ADVERTISEMENT

Position: Head of Property Services

Salary £63,280 - £66,638 EVH Grade 9

Contract: Permanent 35 hours per week

Generous Pension Scheme, Hybrid Working,

Opportunity to participate in 9-day fortnight flexible working scheme

Knowes Housing Association Ltd (KHA) is a community based social landlord committed to its mission of providing good quality affordable housing and services which meet the needs and aspirations of the community we serve. The Association owns and manages 1068 properties and provides factoring services to 569 customers across the Clydebank area. We have 22 members of staff and an annual turnover of £5.5m.

We are looking for an experienced individual to take a lead role in the Association's property management function. Reporting to the Chief Executive Officer and to our Committee of Management, you will assist in delivering our asset management strategy and service delivery including all procurement, performance management and delivery of the Association's cyclical and planned maintenance programmes and responsive repairs service.

You will have experience in delivering property maintenance and repairs programmes, have excellent leadership skills and knowledge of the legislation relating to repairs, planned and cyclical maintenance, gas safety, contract procurement and health and safety. You will also have excellent organisational skills, technical knowledge and IT skills.

You will be qualified to Degree or equivalent professional qualification level. Post subject to Disclosure Scotland check.

KHA is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

If you are interested in this exciting opportunity, please visit our website: <https://www.knowes.org/job-vacancies/> for an application pack. Interviews are planned for the start of January 2026. Completed applications must be returned to recruitment@knowes.org by **Monday 15th December at 12 noon**.

Should you wish an informal discussion regarding this post please contact edavidson@knowes.org to arrange a telephone appointment.

Knowes Housing Association Ltd, Registered Office: 10 Field Road, Faifley, Clydebank, G81 5BX; Registered with the FCA under the Co-operative and Community Benefit Societies Act 2014 (No. 2518R(S)) and with The Scottish Housing Regulator No. HEP300; Knowes Housing Association Ltd is a charitable organisation registered under Scottish Charity No: SC027466 and a registered property factor (Reg. No. PF000201)